

Student Employment Supervisor of the Year Campus Nomination Process

The Midwest Association of Student Employment Administrators (MASEA) coordinates the annual Student Employment Supervisor of the Year award to recognize an outstanding supervisor of student employees. The goal of this program is to celebrate the accomplishments of those that are working directly with our student employees. Acting as role models, mentors, coaches, and more - our supervisors provide education outside the classroom.

The Student Employment Supervisor of the Year (SESOTY) Award Program begins at the institutional level. Students and colleagues of student employee supervisors may nominate a supervisor who works with student employees whom they feel warrant particular recognition for their performance on the job. Then, any institution who is a member of MASEA may submit their Student Employment Supervisor of the Year to be considered for MASEA's Student Employment Supervisor of the Year. MASEA will recognize a regional winner and two runner-up awards.

Selection Criteria

Nominations should include a Nomination Form and a Nomination Letter (2-page maximum) that describes the accomplishments of the nominee which qualifies them to be considered for the Student Employment Supervisor of the Year recognition and includes the following requirements:

- The nominee's greatest attributes, as they relate to their supervision.
- How the nominee has gone above and beyond the standard work expectations as a supervisor.
- The quality of the nominee's work and work style.
- The nominee's leadership skills, initiative, and motivation.
- The impact the nominee has had on your student employees.
- The qualities of the nominee that set them apart from other student employment supervisors.

Nominations will be judged on the following characteristics: **mentoring, professionalism and leadership** provided to the student employee. Please review the examples of the judges' rubrics for the judging criteria.

In order to be eligible for consideration, the nominee must be a full time or part time staff or faculty employee who serves as a student employee supervisor.

Nominations may be submitted either through the Microsoft online form, email or printed hard copy. Please note that additional materials will not be considered. Only one nomination per supervisor will be accepted.

Please note: the information you provide may be shared with the public through press releases and other promotional opportunities.

Pittsburg State University 2023-2024 Student Employment Supervisor of the Year Campus Nomination Form

Nominee's Name: _____

Title: _____ Department: _____

Email: _____

Length of employment as a student employee supervisor: _____

Name of Nominator: _____

Nominator Email: _____

Nominator's Signature: _____ Date: _____