

Student Employee of the Year Campus Nomination Process:

The National Student Employment Association (NSEA) coordinates the annual National Student Employee of the Year (SEOTY) program. In collaboration with NSEA, regional associations such as Midwest Association of Student Employment Administrators (MASEA) coordinate Student Employee of the Year programs for the institutions in their region. Both NSEA and MASEA have identified five categories: Community Service, Diversity and Inclusion, Leadership, Technology and Innovation, and Critical Thinking that students may be nominated for. The intent of this award is to recognize the outstanding contributions and achievements of students who work while pursuing higher education.

The process begins at the institutional level. Supervisors may nominate an outstanding employee for recognition as their institutions' student employee of the year. Then, any institution who is a member of MASEA may submit their student employee to be considered for MASEA's Student Employee of the Year and any institution who is a member of NSEA may submit their student employee to be considered for the NSEA's Student Employee of the Year. Both MASEA and NSEA will recognize students in each of their five categories - Community Service, Diversity and Inclusion, Leadership, Technology and Innovation, and Critical Thinking, as well as an overall Student Employee of the Year. The winner of Pittsburg State University's Student Employee of the Year will be nominated for MASEA's and NSEA's Student Employee of the Year in the Category for which they were nominated.

Selection Criteria

Please review the examples for the judges' rubrics for the judging criteria. Nominations should include a Nomination Form and a Nomination Letter (2-page maximum) that includes the following requirements:

- Briefly describe why you are submitting the student for recognition
- Briefly outline your student employee's accomplishments over this past year and how they have contributed to the workplace
- Briefly outline your student employee's accomplishments and how they relate to the MASEA and NSEA category selected
- Closing statement

Departmental supervisors can submit one nomination either through the Microsoft form, email, or printed hard copy. Only one nomination per student will be accepted.

Please note: the information you provide may be shared with the public through press releases and other promotional opportunities.

Pittsburg State University
2023-2024 Student Employee of the Year
Campus Nomination Form

Student Nominee's First & Last Name: _____

Please help us pronounce the student's name correctly by phonetically spelling their name:

Student's Job Title: _____

Department where student position is held: _____

Student's Email Address: _____ Student's Phone Number: _____

Student's Current Address (Please include City, State & Zip Code):

Class Level: Freshman Sophomore Junior Senior Masters

Anticipated Graduation Date: _____ Length of Employment: _____

Supervisor's Name: _____

Supervisor's Email: _____

Please select the MASEA/NSEA Student Employee of the Year Category that you believe your student employee has excelled in.

Please note- Each category has specific judging criteria. Please review the judges example rubrics for more information.

Community Service	Diversity & Inclusion	Leadership	Technology & Innovation	Critical Thinking
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Does the student employee meet the eligibility requirements of being either an undergraduate or graduate student who is on student employee payroll, and that serves in an official student employee position.

(Graduate Assistants are not eligible). Yes No

Nominator's Signature

Date