# **Big Interview Instructions**

## **How to Register:**

- 1. Login to Big Interview at https://pittstate.biginterview.com/ and click "Register"
- 2. Enter your gus.pittstate.edu email address, name, and a password and click "Create my Account"
- 3. You'll receive a confirmation email. Click "Verify" in the email and you'll be able to begin

## **Recording your videos:**

- 1. Click "Practice" in your top navigation bar.
- 2. Click "Practice Interviews"
- 3. Choose your preferred questions
  - A good place to start is the "General" section and then select either the "Top 10
     Questions" or "Entry Level" question set. You will also need to select your interviewer
     (Standard, Challenging or Tough)
- 4. Record your answers. You can move through the questions by using the "Next Question" and "Previous Question" buttons. (Be sure to "Save" any answer you like at all it will be lost otherwise. You can save multiple answers to one question, and then select your favorite one to submit later.)
- 5. When you reach the last question, a new button that says "Finish Interview" will appear.

## **Share your videos:**

- 1. Click on "My Videos" at the top of the page
- Select each question to submit (This page contains ALL videos you have recorded, including practice questions and assignments.) Be sure to select the questions and videos you used for your assignment.
- 3. Once you've selected all videos to submit, double check each video says "Visible" underneath it. If not, click "Make Visible" near the top of the screen. This will make your videos viewable for your faculty.
- 4. Reselect your videos if necessary, then click "Share Selected"
- 5. Choose the "Share via email" tab. Enter in your preferred email address and submit.
- 6. Send to csga@pittstate.edu, if you would like Career Services to provide feedback.

#### Helpful tip:

 Before you begin your mock interview assignment ensure that you are in a quiet space free of background noise, you have a neutral backdrop free of distractions and are dressed business casual/professional.