

### **Student Employment Page:**

#### **IMPORTANT INFORMATION FOR JOB SEEKERS:**

*The Office of Career Services acts only as a referral service. We make no recommendations or guarantees about the positions and employers listed on Gorillas4Hire. In addition, Career Services is not responsible for safety, wages, working conditions, or any other aspect of off-campus employment. It is each student's responsibility to thoroughly research the integrity of each organization to which he or she is applying. The student should take all care and use common sense and caution when applying for or accepting any position. All hiring and compensation for work performed by student employees is handled directly between the student and the employer. The Office of Career Services does not perform background checks on employers posting job opportunities. Please visit the Office of Career Services if you have any concerns or questions about a particular job listing or employer. Our office is located at 202 Horace Mann or we can be reached by calling 620-235-4140 or email [gorillas4Hire@pittstate.edu](mailto:gorillas4Hire@pittstate.edu).*

*We urge all students to use caution in applying for any position. Here are some helpful websites for more information:*

<http://www.consumer.ftc.gov/articles/0243-job-scams>

<http://money.usnews.com/money/blogs/outside-voices-careers/2013/11/13/5-tips-to-avoid-job-search-scams>

### **For Gorillas4Hire:**

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**For Employers:**

*The Office of Career Services does not perform background checks on job seekers applying for jobs. All jobs are posted at the discretion of Career Services and we reserve the right to refuse to post jobs for any reason. We strive to only post jobs that support the interests of the University and the job seekers. In addition, we reserve the right to decline postings and recruitment for positions that require a financial investment by the job seekers, or positions that may involve unreasonable risks, where known, or postings or recruitment for positions that conflict with the NACE principles of professional conduct.*

<http://www.nacweb.org//principles/?referral=knowledgecenter&menuID=203&nodetype=4>