

777 S. 6th Street
Apartment #20
Pittsburg, KS
66762
djones@netmail.com

October 17, 2017

Kevin W. Santini
Vice President, Project Manager
Santini Homes, Inc.
1031 Hartford Turnpike
Vernon, CT
06763

Dear Mr. Santini:

Dr. Vern Morton, a professor in wood technology at Pittsburg State University (PSU), suggested I contact your company. I spoke with him regarding Internship opportunities in construction, and he alerted me of an opening in your company. I would like to be considered for the position of Carpenter/Laborer Intern. My resume is enclosed.

In May of 2017, I will complete my Bachelor of Science degree in Technology with an emphasis in Wood Technology from Pittsburg State University. My focus of study was in residential construction. The curriculum at PSU is rigorous, and includes training and use of the Komo Model VR510 Solution 3 Axis CNC Router, Prazi Beam Cutter, and a Busellato JetMaster WF Machining Center, as well as software packages such as AutoCAD, Cabinet Vision SOLID, Pattern Systems, World Wide Inch/Metric, Chief Architech and Fleetmatics Work.

In 2015, I helped lead the PSU team to victory in the International Woodworking Design competition. Also, last summer I was able to assist Wilson's Cabinet Installations working on the construction of the C&C Harley Davidson dealership in Tulsa, Oklahoma.

Since your position offers an opportunity and location that are very appealing to me, I would be honored to be considered as a serious candidate. If I can provide you with any additional information, please contact me at (620)555-2346 between 4:30 and 10:00 p.m., or the address given above. Thank you for your consideration.

Sincerely,

David Jones

Enclosure: resume